

Governing Board of Contemplative Outreach
Conference Call/Zoom Minutes
April 21st, 2020
1:00-2:30 pm EDT
Final

GOVERNING BOARD MEMBERS PRESENT: Jenny Adamson, Kathy Di Fede, Maru Ladron de Guevara, Adal Henriquez, Pat Johnson, Julie Saad, and Tom Smith. ABSENT: Nick Cole
OTHER PARTICIPANTS: Mary Jane Yates, Administrator; Marie Howard, Coordinator of Volunteers.

1. Opening reflection by Kathy. Reflection from a Richard Rohr meditation on Sept. 7th, 2017. He commented on Gerald May's meaning of "the dark night of the soul". "He said that God has to work in the soul in secret and in darkness, because if we fully knew what was happening and what God will eventually ask of us, we would either try to take charge or stop the whole process."
2. Marie shared her experience with the Chapter Support Service Team on Zoom. They were scheduled to meet face to face but had to change to Zoom (due to COVID-19 restrictions). The meeting went very well and Marie felt that more was accomplished than if they had met face to face. She sent the minutes of the meeting to the GB.
3. Minutes: Jenny made a motion, and Pat seconded, to approve the minutes of April 7th, 2020. All agreed and minutes were approved.
4. Administrator Staff report: Mary Jane. **Communications:** Pamela-the registration page for the CO South Africa Global Zoom Conference with Cynthia Bourgeault is now live on the website. The information has also been sent out in an e-bulletin. As of noon on April 20 over 300 had registered. Mary Jane commented that doing the registration had been a learning curve. The South Africa team has suggested that Mary Jane open the conference and Elizabeth (their chapter coordinator and Global team lead) will close the event. Mary Jane also met with Pamela on April 9th to discuss the idea of forming a "technology service team". **Volunteer Support:** Marie has been very active in providing input to the team workplan and suggesting ideas for how we might involve volunteers in the broad spectrum of our work in addition to the service teams. She feels

strongly that volunteers should be more involved with setting overall direction of programming to ensure it is integrated with what the service teams are doing. Marie is also helping to coordinate an on-line (Zoom) CP Intro Workshop with the CP Intro Workshop Service Team. They are hoping to involve some of the younger presenters. **Programming & Fundraising:** Mary Anne has completed the spring mail-out to CoF to confirm donations for this year. Her focus is now on producing the Spiritual Journey series. She has a new idea for this that she hopes to discuss with Julie and Pamela this week. **Finances:** Kathleen reported that the reconciliation reports are completed for Feb. & March. Recognition of need to continue ‘tightening up processes’ especially related to how donations are processed and tracked. Mary Jane added that quarterly financials were either better or the same and that investments were lower due to COVID-19. (Tom Smith also added that the investment income is showing -\$80,000 due to the economic effect of the virus on the March market). **Database & Admin:** Donna reported that 2 new presenter letters were sent and that work on updating the presenter database continues. This is also a busy time for her as she processes donations from the spring DMA. **Administrator:** Mary Jane told us that a highlight for her last week was hosting the Young Contemplatives Zoom meeting on April 17th. “Elders” attending included Julie Saad, Ted Jones (Fr. Thomas’ nephew) and Cynthia Bourgeault. Decided next step will be to gather (by Zoom) for a “Day of Practice”. Leonard McMahan from Shalem Institute volunteered to help coordinate this so Mary Jane will be meeting with him later this week to see how she can assist with planning. MJ also had several Zoom chats with Ray Leonardini re Prison Outreach work. Ray appreciates the offer of CO to cover costs of newsletters mailed out to the prisoners but he thinks “there may be better ways to spend this money.” Discussions to be continued!

5. Board Selection update: Jenny has not received any applications yet. All the people on the list provided by the service teams have been contacted. Adam Gordon and Dave Derig declined. Once candidates are selected and are approved, it was suggested they join the GB in September rather than waiting until January.
6. The next GB Zoom meeting will be May 5th at 1 pm EDT.

Respectfully submitted,
Kathy Di Fede, Secretary

