

**Governing Board of Contemplative Outreach
Conference Call/Zoom Minutes
March 31st, 2020
1:00-2:30 pm EDT
Final**

GOVERNING BOARD MEMBERS PRESENT: Jenny Adamson, Nick Cole, Kathy Di Fede, Maru Ladron de Guevara, Adal Henriquez, Pat Johnson, Julie Saad, and Tom Smith.

OTHER PARTICIPANTS: Mary Jane Yates, Administrator

1. Opening reflection by Pat. Reflection from “We were made for these times”.
2. Approval of minutes. Jenny motioned that the minutes of 3/17/2020 be approved. Pat seconded, all approved.
3. Administrator’s report: Mary Jane was present on the Global Outreach Team meeting with Pat. Five spots at the CO South Africa Conference (now being offered on Zoom due to COVID-19) were being held for GB or other CO leadership. The April 30th, May 1st and 2nd 2020. Mary Jane would attend. Jenny and Maru expressed interest. Everyone agreed Marie Howard should be asked. There is a maximum of 100 spaces. Maru offered to ask the ECI Council if they would agree to let the South Africa Conference be held on the ECI Zoom account which can take up to 500.
Mary Jane would like to contact other Contemplative communities. She will be contacting Cynthia Bourgeault (Contemplative Society) and Greg at the Omega Center. Other contacts suggested by GB members were Peter and Ted Jones.
Mary Jane shared the Team Workplan, Contemplative Outreach Staff 2020 plan that she introduced on the staff call. The plan works from the GB Intentions to staff activities that reflect the intentions. Feedback from the GB is welcome prior to next week’s staff call.
4. Jenny is still working on researching links to other contemplative groups. Maru suggested having a “collective calendar” separate from the CO calendar on the website. It was decided to continue with the discussion at a later time.

5. Board selection update. Jenny reviewed what has already been done. The team will start with the Service Teams Leaders recommendations sent by Marie.
6. Discussion of future face-to-face GB meetings. It was decided to cancel the Seattle meeting in June. Pat will contact Seattle leadership to cancel and ask about a refund. Discussion of October meeting will continue.
7. Funding for mailing of CO Newsletter to prisoners requested by Chandra Hanson. She had asked us if CO could cover printing and direct mail costs. It was brought up that the Considine Family Foundation (through Pamela) could help as well. A decision about funding was deferred until we have more information. Mary Jane will look into it.
8. Financial information posted on the website. The financials are posted (as pie charts) under: About Us/GB/Highlights and Plans. The Financial Team will have a discussion about where the best place to post financial information is and how to post in an understandable way.
9. Communication with Staff. Questions that came up: Can all/any staff attend all/any GB meetings? Are they welcome anytime to listen? More discussion is needed, input from staff. Communication with staff will be #1 topic on the next agenda. An invitation to Donna will be extended for the next meeting.
10. Next GB Zoom meeting will be April 7th at 1 pm EDT. Jenny will give the reflection.

Respectfully submitted,
Kathy Di Fede, Secretary