

**Governing Board of Contemplative Outreach**  
**Conference Call/Zoom Minutes**  
**June 15, 2021**  
**12:00 – 1:30 pm ET**  
**Approved**

**Governing Board Members Present:** Jenny Adamson, Kathy DiFede, Maru Ladron de Guevara, Phil Jackson, Pat Johnson, Julie Saad, and Carol Quest

**Not Present:** Tom Smith

**Also Present:** Mary Jane Yates, Administrator

1. **Opening reflection** by Jenny Adamson
2. Approval of minutes for June 4-5, 2021. Phil moved to approve the minutes; Pat seconded. All approved.
3. The Gift Committee recommends moving forward with Homebound Publications for the publication of Thomas Keating's last five books, which were originally self-published by Contemplative Outreach: *Heartfulness*, *The Gift of Life*, *God is All in All*, *God is Love*, *That We May Be One*. Jenny moved to approve the recommendation; Pat seconded. All approved.
4. Phil moved that the Board investigate its fiduciary responsibilities to ensure they are reasonable and that proper protections are in place. Pat seconded. All approved. The finance committee will discuss this action at their next meeting on June 22 at 12:00 PM Central Time.
5. Next Board and Staff discussion is July 6, 2021 at 12:00 PM Eastern Time
6. Next Board Zoom call is June 29, 2021 at 12:00 PM Eastern Time.

Respectfully submitted,

Carol Quest, Secretary