

Governing Board of Contemplative Outreach
Conference Call/Zoom Minutes
April 20, 2021
12:00 – 1:30 pm ET
Approved

Governing Board Members Present: Jenny Adamson, Kathy DiFede, Maru Ladron de Guevara, Phil Jackson, Pat Johnson, Julie Saad, Tom Smith, and Carol Quest

Also Present: Mary Jane Yates, Administrator

1. **Opening reflection:** Julie read from *Mystic Heart* by Wayne Teasdale reprinted in *THAT WE MAY BE ONE*
2. Approval of minutes for April 6, 2021. Jenny moved to approve the minutes and Phil seconded. All approved.
3. Administrator's Report
 - Matt Scrimgeour is working to migrate staff files to Sharepoint Office 365
 - A plan to identify back-up for each staff member is underway with strong Board support especially for finance operations.
 - The Presenter Enrichment Session on April 24 has 365 registrants
 - The Prison Outreach survey received 88 responses with several people volunteering to serve on the core team.
 - A direct mail appeal is just out with responses anticipated in May.
4. September 2021 Conference – Content plans are evolving to provide enrichment to support Centering Prayer practice and opportunities to listen and respond to voices from all corners of the Contemplative Outreach network.
5. The extended June board meeting will be Friday and Saturday, June 4-5. The staff is invited to join on Friday. On Saturday the top agenda item will be new member selection.
6. The Gift Committee continues efforts to find a publisher for Thomas Keating's final five books in order to make these texts more widely available.
7. Next Board Zoom call is May 4, 2021 at 12:00 pm EDT.

Respectfully submitted,

Carol Quest, Secretary